

4 December 1957

MEMORANDUM FOR THE RECORD

Subject: Filing Equipment on Purchase Order 58-2050

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1. On 3 December, Mr. [REDACTED] Chief, Support Division, OL., advised me by telephone that there are only 39 4-drawer safe file cabinets in stock. There are 8 due in from the manufacturer. He pointed out that this was a critical supply item and based on last year's issues of safe file equipment they should order more.

2. I advised him that I cannot concur on the purchase order for the 116 safes proposed by the above purchase order *because* I do not believe that additional safes are needed in the DD/I, DD/S area for some time and I did not have any information with respect to the DD/P situation.

3. I further advised him that I had requested a certification from DD/P to the effect that they are complying with the intent of GSA regulations on the utilization of filing equipment. Until this certification is received from them I am not in a position to determine whether additional safes should be ordered.

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4. I advised Mr. [REDACTED] on 3 December of the circumstances and he agreed with my decision.

5. I advised the DD/S, Col White, about this condition, also on 3 December, in conjunction with a briefing, Mr. [REDACTED] and I were making to them on Records Management. Col White, likewise agreed with our position.

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